BOARD OF EDUCATION

The reorganizational meeting was held on July 12, 2018 in Room 145 in the Cherry Valley-Springfield Central School Building.

Members Present: Members Absent:

April Aramini Jeffrey Wait - Work Related

April Erkson Amy Garretson Kevin Lennebacker

Greg Lowry Robert Tabor

Tabor Others Present:

TheriJo Climenhaga, Superintendent of Schools Kevin Keane, Secondary Principal/Technology Director Nicole Knapp, Elementary Principal/Curriculum Coordinator

Denise Wist - School Business Official

Laura Carson, District Clerk Two Community Members

Meeting called to order at 7:00 PM by District Clerk L. Carson.

Clerk of the Board led the Board in the Pledge of Allegiance.

The Oath of Office was administered to returning Board member Greg Lowry.

The Clerk called for nominations for President of the Board of Education for the 2018-2019 school year. Motion made by A. Erkson, to nominate R. Tabor for President, seconded by A. Garretson. There were no other nominations. Polls were closed. Motion carried unanimously.

The Clerk called for nominations for Vice President of the Board of Education for the 2018-2019 school year. Motion made by G. Lowry, to nominate K. Lennebacker for Vice President, seconded by A. Garretson. There were no other nominations. Polls were closed. Motion carried unanimously.

The Oath of Office was administered to the President, Robert Tabor, and Vice President, Kevin Lennebacker.

Meeting was turned over to President Tabor.

Motion made by G. Lowry, seconded by A. Erkson to appoint the following Board positions:

- 1. District Clerk -Laura Carson
- 2. District Treasurer/School Business Official Denise Wist
- 3. Tax Collector Merrilyn Clapper
- 4. Purchasing Agent Merrilyn Clapper
- 5. Board Secretary -Laura Carson
- 6. Auditor Bonadio Group
- 7. Claims Auditor Janet McCarty
- 8. Asbestos (LEA) Designee -Record Retention Officer, David Mayton
- 9. Attendance Officer Tristan Davis Fralick
- 10. Chief Information Officer Bonnie Georgi
- 11. Records Access/Management Officer -Laura Carson
- 12. District Attorney Girvin & Ferlazzo, PC and Hogan, Sarzinsky, Lynch, DeWind, & Gregory, LLP
- 13. Central Treasurer, Extra Classroom Activities Account Merrilyn Clapper
- 14. Comptroller, Extra Classroom Activities Account Kevin Keane
- 15. Insurance Adviser Timothy Parsons (NYSIR)
- 16. School Physician Dr. Sellers and Maureen Kuhn, FNP/Community Health Center, Cherry Valley
- 17. Catskill Area School's Employee Benefit Plan Designee to Board of Directors TheriJo Climenhaga and the District's interim designee Denise Wist

Motion carried unanimously.

The Oath of Office was administered to the District Clerk, Laura Carson and Superintendent of Schools, TheriJo Climenhaga.

Motion made by K. Lennebacker, seconded by G. Lowry to approve the following:

NBT Bank, Cherry Valley as the bank depository.

The Daily Star and or the Cooperstown Crier and or the school website <u>www.cvscs.org</u> as the official newspaper/notice for legal notices.

The meeting schedule to include July 12, Aug. 16, Sept. 20, Oct. 18, Nov. 15, Dec. 20, Jan. 17, Feb. 14, Mar. 7, Mar. 21, Apr. 25, May 9, May 21, & Jun. 20 with the meetings to begin at 7:00 PM, unless noted. The Community Health Center, Cherry Valley as the school's medical facility.

Motion carried unanimously.

President Tabor made the following Committee appointments:

Negotiations/Labor – J. Wait and A. Aramini

Building/Project - K. Lennebacker and A. Erkson

Policy - K. Lennebacker, A. Aramini and A. Garretson

Audit - A. Garretson, G. Lowry and A. Erkson

Operations/Superintendent Evaluation – J. Wait, G. Lowry and R. Tabor

Motion made by K. Lennebacker, seconded by G. Lowry to approve the following:

\$100.00 petty cash for the District Office and \$100.00 for the Main Office.

Authorize Superintendent to make budget transfers (\$2000 limit).

Authorize Superintendent to approve attendance at conferences.

Authorize Superintendent to certify payroll.

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Erkson to approve the following:

Authorize Bonding in amounts of Tax Collector = \$1,000,000, Treasurer = \$1,000,000, Other Employees = \$100,000/employee and Courier(inside/outside) = \$25,000/employee to be included in Insurance Package.

To establish the tuition charge for the 2018-2019 school year at \$700/family and \$200/student.

To re-adopt all policies in effect as of the end of the 2017-2018 school year.

To establish mileage reimbursement rate to be one and ½ cent below IRS.

Motion carried unanimously.

Motion made by A. Erkson, seconded by A. Aramini to approve/appoint the following:

To approve Title I and Title II Committee for the 2018-2019 school year as follows:

Heather Benson Kathryn Lane Tracy Lowry Kathleen Urban Rhonda King

PJ Johnson Nicole Knapp Kaitlin Bullinger Erin Seales

Karen Rury Michelle Gage Kathi Lennebacker Audrey Maldonado

To appoint the Committee on Special Education:

Bonnie Georgi, Chairperson/Special Education Coordinator and School Psychologist

Special Education Teacher Child's Teacher

Child's Parent Student, if appropriate

Physician Member – upon request Parent Member – upon request

Laura Buck, Parent Member

To appoint the Subcommittee on Special Education:

Bonnie Georgi, Chairperson/Special Education Coordinator and School Psychologist

Regular Education Teacher Special Education Teacher

Student, if appropriate

Appoint Bonnie Georgi as Section 504 Officer.

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Erkson.

Appoint Bonnie Georgi as Title IX Compliance Officer.

To appoint the Committee on Preschool Special Education:

Bonnie Georgi, Chairperson & School Psychologist Nicole Knapp, Back-up Chairperson

Parent Member – upon request Child's Parent

Physician Member – upon request Child's Special Education Teacher/Provider

Regular Education Teacher - when appropriate County Representative

Ashlee Cornelia, Parent Member

To review approved list of Impartial Hearing Officers: School Districts need to enter data into web-based system as soon as a request for an impartial hearing is received by the Board of Education. The Board President or Vice President will contact the Hearing Officer. Hearing Officers are appointed on a rotational basis. Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Aramini.

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby designate Jeffrey Wait to act on behalf of the Board of Education to make temporary decisions regarding CSE/CPSE recommendations pending full

Board approval and/or to appoint an Impartial Hearing Officer, for the 2018-2019 school year. Appoint bus drivers and substitute bus drivers for the 2018-2019 school year as follows:

Drivers:

Raymond Key Robin Seamon	Gary Tyler	Thomas Spencer	Anton Nirschl
	Marian Davis	Robert Wayman	Ginger Cummings
Travis Morton			
Substitutes: Richard Collins Patrick Shirey James Johnson	Michaeleen Ward	Dean Cummings	Melissa Davidson
	Richard Collins, Jr.	Terry Prime	Robert Burton
	David Mayton	Jeffery Bell	John French

Motion carried unanimously.

Motion made by A. Erkson, seconded by K. Lennebacker.

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to invest funds as they become available pursuant to School Board Policy. RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to borrow needed funds using Revenue and/or Tax Anticipation notes upon the recommendation of the Superintendent with the Board of Education approval. Motion carried unanimously.

Motion made by A. Aramini, seconded by G. Lowry.

To establish the pay rate for substitute teachers as follows:

Non-Certified (NC) - \$80.00/day Non-Certified after 60 days of service - \$85.00/day Certified - \$85.00 per day Certified after 60 days of service - \$90.00/day

Substitute Bus Drivers - \$18.50/hour

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby grant approval of Superintendent to appoint employees on a temporary basis with the understanding that the Board of Education will make the final determination at the next subsequent Board of Education meeting.

Motion carried unanimously.

Two gentlemen from Omni Navitas Holding, LLC spoke about a possible solar project being constructed on CV-S property. There would be a required public vote in order for the project to move forward because the proposed timespan for the agreement with the company would be twenty-five years. The current proposed agreement would include building an array on twenty five acres with the school receiving \$25,000 annually for twenty-five years. Discussion was held.

Mr. Keane shared the June Regents results, he spoke about the APPR and PDP meeting that was held, Powerschool rollover and the Principal's Retreat next week. Mrs. Knapp spoke about purchasing reading materials, having a Math Committee and PBIS setting goals. Mrs. Wist shared a copy of the Fund Balance Reserve information that is posted on the school website, she spoke about the preliminary and final audit, the BAN renewal (RESOLUTION 22-7-2018), working on the Long Range Financial Plan, changing the school's insurance to NYSIR for a noticeable savings, and LED light replacements that the custodians would be completing throughout the summer including lights in the gym that were originally in the upcoming building project.

Motion made by K. Lennebacker, seconded by A. Erkson at 7:50 PM to enter into a Public Hearing for the review of Policy 5300 Code of Conduct. No one was present except for the Board of Education and members of the Administration.

Motion made by K. Lennebacker, seconded by A. Erkson to close the Public Hearing at 7:51 PM.

Additions to the Agenda - RESOLUTION 22-7-2018.

Correspondence Received - None Received

Superintendent Climenhaga thanked everyone for their hard work with Class Night and Graduation. The high school gym floor work has begun, the State Education Department should be reviewing the building project in October and the exterior door project will cover five doors, Mrs. Climenhaga would like to stay at the base bid. Superintendent Climenhaga attended the Rural Schools conference and farm to table and mental health were two big topics at the conference. Mrs. Climenhaga requested that the Board of Education give her clear direction regarding the solar project, cross country and winter track. Mrs. Climenhaga gave an update of the SMART Bond Act; the plan was unsubmitted today with corrections to be made, Mrs. Climenhaga felt that this is a good step. The Shared Decision Team met to discuss Policy 5205 Academic Intervention. Mrs. Climenhaga reviewed the proposed policy and discussion was held. Superintendent Climenhaga also spoke about reviewing the Board's Goals and it was decided that the members would bring any modifications to the August 16th meeting and an offer has been made to a Music Teacher we are just waiting to hear back and on Monday Mrs. Climenhaga and Mrs. Carson will be attending a meeting at Otsego County regarding Civil Service requirements.

Board of Education Committee Reports - None to share.

President Tabor recognized the visitors – There were no visitors.

Proposed Executive Session was not needed.

Motion made by K. Lennebacker, seconded by A. Erkson.

<u>CONSENT AGENDA ITEMS</u> – Consider motion to approve consent agenda items to include RESOLUTIONS #1-7-2018 through #21-7-2018.

RESOLUTION 1-7-2018 APPROVAL OF MINUTES – June 21, 2018.

RESOLUTION 2-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, responsible for administration of one or more schools referred to as the school food authority (SFA), hereby agrees to enter into an agreement to participate in the National School Lunch Program and School Breakfast Program, and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction. The SFA further assures that the school will uniformly implement the required policy with respect to determining the eligibility of children for free and reduced price meals. The following prices will be effective September 1, 2018: Breakfast – 1.00, Lunch – 2.35 (Adult – 3.70), Milk – .50 (Adult - .55), Snack Milk & Juice - .50.

RESOLUTION 3-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent does hereby acknowledge the following transfers:

\$250,000 - to the newly established Capital Reserve Fund for Equipment \$100,000 - to the EBLAR (Reserve for Employee Benefits)

RESOLUTION 4-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, does hereby award to the qualified bidders for exterior door reconstruction at the Cherry Valley-Springfield Central School District: NEP Glass Co., LTD. in the contract amount of \$89,950

RESOLUTION 5-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement from July 1, 2018 through June 30, 2019 with the following Service Provider: Donna Amberman, School Psychologist, as per Attachment X E.

RESOLUTION 6-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement for the 2018 Summer and 2018-2019 school year with the following Special Education Service Provider: Sandra Preston, Physical Therapist, owner and sole employee of Starting Gait Physical Therapy as per Attachment X E 1.

RESOLUTION 7-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement for the 2018-2019 school year with the following Special Education Service Provider: Sharon Koerner, Teacher of the Visually Impaired, as per Attachment X E 2.

RESOLUTION 8-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement for the 2018 Summer and 2018-2019 school year with the following Special Education Service Provider: Kathleen Urban, Occupational Therapist, as per Attachment X E 3.

RESOLUTION 9-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement for the 2018 Summer and 2018-2019 school year with the following Special Education Service Provider: Jacqueline Marsh, Speech Teacher, as per Attachment X E 4.

RESOLUTION 10-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby approve the agreement with Association for Vision Rehabilitation & EMployment, Inc. (AVRE) for the period of July 1, 2018 through June 30, 2019 as per Attachment X F.

RESOLUTION 11-7-2018

The Superintendent provided the Board with information showing that Kevin Keane Nicole Knapp and Bonnie Georgi have completed New York State Education Department Training as lead evaluators/evaluators for purposes of Education Law section 3012-d and the District's Annual Professional Performance Review Plan:

Therefore it is

RESOLVED, Kevin Keane, Nicole Knapp and Bonnie Georgi are hereby certified as lead evaluators/evaluators for purposes of Education Law section 3012-d and the District's Annual Professional Performance Review Plan.

RESOLUTION 12-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following to 2018 Summer School positions: Theresa Kilpeck and Kate Schilling *Summer School is contingent on the enrollment figures.

RESOLUTION 13-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Nicole Knapp and Kevin Keane as the Dignity for All Students Act co-coordinators for the 2018-2019 school year.

RESOLUTION 14-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint PJ Johnson to the position as the Continuing Education Coordinator for the 2018-2019 school year.

RESOLUTION 15-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Support Staff Substitutes for the 2018-2019 school year:

John Auld	Cooperstown	Jessica Barnes	Springfield Center
Patricia Beckwith Ilion		Terence Brant	Cherry Valley
Sarah Ferguson	Cherry Valley	Teena Harvey	Cherry Valley
Kyle Jaquay	Cherry Valley	Holly Kehoe	Roseboom
Donna Parshall	Richfield Springs	Holly Patterson	Cherry Valley
Cody Sears	Schenevus	Elena Sheldon	Cherry Valley
Bobbie Ann Templin Cherry Valley		Shelbi Kinsley-Tracy	Cooperstown
Barbara VanSpan	je Cherry Valley	Karen Whiteman	East Springfield
Theresa Wilmot	Cherry Valley		

RESOLUTION 16-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Substitute Teachers for the 2018-2019 school year:

John Auld	Cooperstown	Patricia Beckwith	Ilion	
Keith Blankley	Cherry Valley	Terence Brant	Cherry Valley	
Rebecca Carter	St. Johnsville	Wendy Ertefai	Cooperstown	
Sarah Ferguson	Cherry Valley	Kaitlyn Fox	Cherry Valley	
JoAnn Fralick	Cherry Valley	Diane Graf	Cherry Valley	
Linda Hurley	Cherry Valley	Kyle Jaquay	Cherry Valley	
Patricia Johnson	Cherry Valley	Hilary Lusk	Cherry Valley	
Janet McCarty	East Springfield	Camilla Obermeye	r Cooperstown	
Donna Parshall	Richfield Springs	Cody Sears	Schenevus	
Elena Sheldon	Cherry Valley	Charles Strange	Springfield Center	
Bobbie Ann Templin Cherry Valley		Frank Traglia	Richfield Springs	
Karen Whiteman East Springfield				

RESOLUTION 17-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as the After School Program coordinator for the 2018-2019 school year: Kim Gray

RESOLUTION 18-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as an After School Program activity leader for the 2018-2019 school year: Susan Hayes

RESOLUTION 19-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as After School Program peer tutors for the 2018-2019 school year: Natalie Davis Olivia Jicha Joseph Hoag

RESOLUTION 20-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following Extracurricular assignments for the 2018-2019 school year:

After School Study Hall - Sarah Williams

RESOLUTION 21-7-2018

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as volunteers for the 2018-2019 school year: Charles Strange Rebecca Carter Lori Shuster Motion carried unanimously.

Motion made by A. Erkson, seconded by K. Lennebacker.

RESOLUTION 22-7-2018

of said purpose is five (5) years.

A RESOLUTION AUTHORIZING THE ACQUISITION OF A SIXTY (60) PASSENGER SCHOOL BUS AND THIRTY (30) PASSENGER SCHOOL BUS, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$175,000 OF THE CHERRY VALLEY-SPRINGFIELD CENTRAL SCHOOL DISTRICT, OTSEGO COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE PRESIDENT OF THE BOARD OF EDUCATION.

BE IT RESOLVED, by the Board of Education of the Cherry Valley-Springfield Central School District, Otsego County, New York (the "School District") (by the favorable vote of not less than two-thirds of all members of the Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of a sixty (60) passenger school bus that will include one wheelchair position and a thirty (30) passenger school bus. The maximum cost of said purpose will not exceed \$175,000.

SECTION 2. The Board of Education plans to finance the School District's maximum estimated cost of said purpose by the issuance of a serial bond or bonds in an amount not to exceed \$175,000 of the School District. The serial bond or bonds are hereby authorized to be issued therefor pursuant to the Local Finance Law, and to provide for the payment of the principal of and interest on such bonds, the levying of a tax on the real property of the School District, to be paid in annual installments as approved by the qualified voters of the School District voting at the Annual Meeting of the School District held this past May 15, 2018.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness

- SECTION 4. The faith and credit of said School District are hereby irrevocably pledged for the payment of the principal of and interest on such bond as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bond becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bond as the same become due and payable.
- SECTION 5. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Board of Education pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bond herein authorized and of any bond anticipation notes issued in anticipation of said bond, and the renewals of said notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.
- SECTION 6. The President of the Board of Education is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bond authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bond authorized by this resolution, and any notes issued in anticipation thereof as a "qualified tax-exempt bond" in accordance with Section 265(b)(3)(B)(i) of the Code.
- SECTION 7. The President of the Board of Education is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bond or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.
- SECTION 8. The School District hereby determines that the acquisition of a sixty (60) passenger school bus that will include one wheelchair position and a thirty (30) passenger school bus is a Type II action that will not have a significant effect on the environment, and, therefore, no other determination or procedure under the State Environmental Quality Review Act ("SEQR") is required.
- SECTION 9. The expected source of funds to be used initially to pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. The School District then reasonably expects to reimburse any such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the School District's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.
- SECTION 10. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:
- (1) (a) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- (b) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,
- and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (2) Said obligations are authorized in violation of the provisions of the Constitution of the State of New York.
- SECTION 11. The Clerk of the School District is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the School District for such publication having a general circulation in the School District.
- SECTION 12. This resolution shall take effect immediately upon its adoption.